Speaker: 

Date: 

Title: 

Type: textbook, theory, experiment, results 

Time allotted: 10 minutes 

Time used: 

Medium: none, board/chalk, transparency/overhead, handout, Projected Presentation 

1. Was the speaker’s voice clear and loud enough? 

2. Was the medium used properly and effectively? 

3. Did the speaker face and interact with the audience? 

4. Did the speaker seem confident? 

5. Were the correct points emphasized and explained? 

6. Did the speaker appear to understand the material? 

7. Did the speaker handle questions comfortably? 

8. Who asked questions? Were those questions substantial and considered? 

Comments: